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United Nations Industrial Development Organization

ORIGINAL: ENGLISH

GENERAL CONFERENCE

Eighth session
Vienna, 29 November-3 December 1999

ADVANCE INFORMATION FOR PARTICIPANTS

Addendum

Contains updated information on the opening ceremony, the Forum on Sustainable Industrial Development, the schedule for plenary meetings and list of speakers for the general debate. Updates information on registration and parking for delegates.

Opening of the Conference

1. It is a special honour to welcome H.E. Mr. Henri Konan Bédié, President of Côte d'Ivoire, who will address the Conference at its opening meeting. The formal opening ceremony of the session has been rescheduled for 10 a.m. on Monday, 29 November 1999, in the Plenary Hall (Conference Room A), which is on the second floor of the Austria Center. The opening will be preceded by an informal meeting of the heads of delegations at 9 a.m. in Conference Room E, ground floor. These changes are reflected in the proposed tentative schedule (annex I to the present document).

Forum on Sustainable Industrial Development

2. The Forum on Sustainable Industrial Development to be held during the eighth session of the General Conference represents a significant innovation to previous sessions of the Conference. With its panels focusing on the topics shown in annex II to the present document, the Forum will provide delegations with a valuable opportunity to exchange views on specific topics in a more interactive manner than is customary.

3. The panels are intended to inform the audience about new insights into industrial development. On the basis of the presentations, the reactions and statements of participants will be invited with the objective of complementing the analysis with the views of decision makers at the national level on the issues discussed. Panels 1-4 will each be of a three-hour duration, with approximately the first one and one-half hours covering introductory comments and presentations. The second half will consist of interventions from the audience, replies and concluding remarks. Annex II indicates the step-by-step sequence to be followed for panels 1-4; the overall conclusions of the Forum will be summed up in panel 5. Queries concerning the Forum may be directed to its coordinator, Mr. N. Mohanty, Managing Director, Field Operations and Administration Division, telephone (43-1) 26026-3016.

Schedule of meetings

4. In the provisional agenda adopted by the Industrial Development Board for the eighth session of the Conference, the Forum was intended to be a new approach to the more traditional general debate. However,

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a proposal to be considered by the informal consultations for the preparation of the session would entail three plenary meetings to be convened commencing Wednesday afternoon, 1 December, as shown in annex I. These three meetings would facilitate a general debate on substantive agenda items, thereby providing an opportunity for delegations to express their views in plenary, which will be covered by summary records.

5. There will therefore be no need to distribute printed statements, as had been announced in the document "Advance information for participants" (GC.8/INF.1, para. 21).

6. Subject to a decision to establish a Main Committee, as has been the case in previous sessions, meetings of the Committee are foreseen to start on Wednesday, 1 December, at 3 p.m. (annex I).

List of speakers

7. The list of speakers for the general debate will be opened on 8 November 1999. Requests for inscription on the list of speakers should be made to Ms. K. Froelich, Secretariat of the Governing Bodies, room D2182, telephone (43-1) 26026-5011 or fax (43-1) 26026-6838. Once the Conference has opened, delegates who wish to speak in the plenary are requested to give their names to the Conference Officer in the Plenary Hall (Conference Room A). The names of speakers will be entered on the list in the order in which the requests are received.

8. In recognition of the time limitations of Ministers and other high-level participants, the revised tentative schedule facilitates interventions of distinguished participants at various stages of the programme. As shown in annex I, the programme for panels 1-4 of the Forum on Sustainable Industrial Development foresees interventions from the audience, beginning with distinguished participants who wish to take the floor. Furthermore, as indicated in paragraph 4 above, the general debate will commence on Wednesday, 1 December, at 3 p.m., and will continue on the following day.

Participation

9. Communications to Member States and others authorized under the rules of procedure to participate in the Conference are being dispatched to update the information provided in the original notifications of 25 August 1999.

10. In addition, some invitees to the Forum on Sustainable Industrial Development may participate in their personal capacity and thus may not be a member of any delegation to the Conference. Those individuals are invited to communicate their participation in the Forum to the Secretariat of the Governing Bodies (telephone (43-1) 26026-5232 or -5011, facsimile 26026-6874 or -6838). A separate list of participants will be issued for the Forum.

11. All participants in the Conference and the Forum are reminded of the need to present themselves personally at the Registration Desk to complete the necessary registration form and, for those participants who are not already in possession of a valid VIC grounds pass, to obtain their conference pass. As indicated in paragraph 13 below, the Registration Desk will open on 29 November earlier than foreseen to take account of the revised schedule for the opening.

12. It should be noted that the deadline for submission of the names of representatives and other members of delegations who will participate in the Conference was 1 November 1999. Conference participants are reminded that this information may be communicated to the Secretariat of the Governing Bodies (telephone and facsimile numbers as in para. 10 above) as soon as possible. As stipulated in rule 27 of the rules of procedure, the credentials of representatives shall be submitted to the Director-General if possible not less than one week before the opening of the session (applicable to government representatives only).

Registration

13. Taking account of the revised schedule for the opening of the session, the Registration Desk in the ACV main entrance hall will also open on Monday, 29 November earlier than originally foreseen, i.e. at 8 a.m.

Parking facilities

14. Parking facilities will be available to delegates free of charge, as follows:

Austria Center Vienna (ACV)

Tickets obtained upon entering the ACV garage may be exchanged at the ACV Information Counter for an exit ticket.

Vienna International Centre (VIC)

Delegates should apply at registration desk to receive a parking permit for the duration of the session, with space reserved in garage P1, level -1.

Annex I

PROPOSED TENTATIVE SCHEDULE OF WORK

GENERAL CONFERENCE, EIGHTH SESSION
29 November-3 December 1999

29 November	*30 November*	*1 December**	*2 December**	*3 December*
9.00 a.m.	10 a.m.–1 p.m.	9 a.m.–12 noon	10 a.m.–1 p.m.	10 a.m.–1 p.m.
Heads of delegations meeting	**3rd plenary meeting** *Forum on Sustainable Industrial Development* Panel 2: Globalization of production systems and implications for developing countries and economies in transition—the upgrading of local competitiveness	**5th plenary meeting** (*continued*) *Forum on Sustainable Industrial Development* Panel 5: Integration, agglomeration and interaction in world industry—drawing some lessons	**7th plenary meeting** *General debate*	**9th plenary meeting** Consideration and adoption of decisions and resolutions
10.00 a.m.				
Opening of the session				
10.45 a.m.				
1st plenary meeting				
11.15 a.m.				
Meeting of the General Committee				
12 noon–1 p.m.		12 noon–1 p.m.		
Resumption of 1st plenary meeting		**6th plenary meeting** *General debate*		
3 p.m.–6 p.m.	3 p.m.–6 p.m.	3 p.m.–6 p.m.	3 p.m.–6 p.m.	3 p.m.–6 p.m.
2nd plenary meeting *Forum on Sustainable Industrial Development* Panel 1: The new geography of industry—insights from economic analysis	**4th plenary meeting** *Forum on Sustainable Industrial Development* Panel 3: Industrialization facing environmental challenges—specific contributions to solving large problems		**8th plenary meeting** *General debate*	**10th plenary meeting** [if required] Consideration and adoption of decisions and resolutions
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6.30 p.m.				
Resumed 21st session of the Industrial Development Board			Main Committee 3rd meeting	

*Night meeting possible

*Night meeting possible

Annex II

UNIDO FORUM ON SUSTAINABLE INDUSTRIAL DEVELOPMENT

29 November-1 December 1999

PROGRAMME

Monday, 29 November		
3–6 p.m.	Panel 1	The new geography of industry—insights from economic analysis
Tuesday, 30 November		
10 a.m.–1 p.m.	Panel 2	Globalization of production systems and implications for developing countries and economies in transition—the upgrading of local competitiveness
3–6 p.m.	Panel 3	Industrialization facing environmental challenges—specific contributions to solving large problems
Wednesday, 1 December		
9 a.m.–12 noon	Panel 4	The UNIDO partnership programme—a new approach to promoting small and medium enterprises
12 noon–1 p.m.	Panel 5	Integration, agglomeration and interaction in world industry—drawing some lessons

Format, panels 1-4

1. Introductory remarks by President of the General Conference (to chair Forum)
2. President to invite Director-General, and afterwards keynote speakers, if any, for initial comments
3. Moderator to introduce panelists and outline methodology of discussion
4. Panelists to make presentations
5. Moderator to sum up and define issues
6. President to invite interventions from the audience
   - Distinguished participants (if any) to be invited first
   - List of other speakers to be compiled (during programme points 4 and 5) and submitted to President for inviting interventions
7. Replies by panelists/moderator
8. Director-General's remarks (optional)
9. Concluding remarks by President